

Announcement

May 12, 2025

FOR SELECTED CONVENTION COMMITTEE MEMBERS, ASSEMBLY HALL OVERSEERS, AND CONVENTION EQUIPMENT POOL COMMITTEES IN THE UNITED STATES BRANCH TERRITORY

1. **Convention Donations:** Individuals who wish to make an electronic donation toward convention expenses may be directed to donate.jw.org. Donation information booths will be set up at the convention to assist potential donors with the use of donate.jw.org and to accept donations via contactless card or mobile wallet. Volunteers should use their own mobile devices to accept this type of donations.

2. If multiple conventions are held at your facility, the first convention will receive kiosks and signage. Thereafter, each convention should coordinate with the previous convention to receive the kiosks and signage. Please ensure good communication in these matters, when multiple conventions will be held at the same facility.

3. The three documents accompanying this announcement will assist with this arrangement. The document entitled *Instructions for Donation Information Booths* provides direction on using booths, selecting booth attendants, and assisting individuals who approach a booth. The document entitled *Donations to Jehovah's Witnesses—Event Donations (A-170o)* was developed to help booth attendants provide consistent help to donors. The document entitled *Instructions for Mobile Point-of-Sale Application* provides instruction on how to accept donations at the donation information booth using a third-party application. Make sure to use the appropriate signage having the icon for conventions. Donation information booths at circuit assemblies will use signage having a different QR code.

4. **Donation Receipts:** Donation receipts for donations made on donate.jw.org are automatically generated and sent to the donor's email address. There will not be any provision for issuing special donation receipt letters to individuals who make electronic donations on donate.jw.org while attending a convention.